

# Job Description

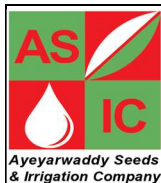
Position Title (ရာထူး)	<ul style="list-style-type: none"><li>Supply Chain Senior Supervisor</li></ul>
Department (ဌာန)	<ul style="list-style-type: none"><li>Supply Chain</li></ul>
Business Unit	<ul style="list-style-type: none"><li>Ayeyarwaddy Seeds &amp; Irrigation Co., Ltd (ASIC)</li></ul>
Reporting to (အထက်အရာရှိ)	<ul style="list-style-type: none"><li>Supply Chain Manager</li></ul>
Workplace	<ul style="list-style-type: none"><li>8 Mile Business Center, Kyaikwine Pagoda Road, Mayangone Township, Yangon.</li></ul>

## Job Summary (အလုပ်တာဝန်အကျဉ်းချုပ်)

- The Supply Chain Senior Supervisor manages procurement, inventory, warehousing, and distribution to ensure timely availability of agri seeds. The role focuses on aligning supply with seasonal demand, maintaining quality standards, and optimizing logistics efficiency.

## Core Responsibilities (အဓိကအလုပ်တာဝန်များ)

- Apply promptly for import certificates and licenses for each shipment.
- Support logistics operations and ensure smooth customs clearance and shipping processes.
- Keep accurate inventory records and report any issues such as delivery delays or accidents immediately.
- Comply with all safety guidelines and legal requirements throughout the supply chain.
- Obtain necessary import approvals from the DOA Seed Department and other authorities without delay.
- Coordinate with forwarders and confirm shipping details to ensure timely cargo delivery.
- Manage relationships with suppliers and secure import permits, including for sample shipments.
- Collaborate with internal departments and government agencies, maintaining clear communication.
- Regularly update managers on shipment statuses and resolve issues through teamwork and cross-functional support.
- Continuously improve supply chain efficiency by adopting new technologies and enhancing tracking and reporting systems.



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## Education, Professional Qualifications & Key Skills Required

- Degree in Supply Chain Management, Logistics, or similar field, or multiyear on the job experience.

## Other important criteria

- Proven experience as a Supply Chain Supervisor or similar role.
- Strong knowledge of supply chain processes; agriculture sector experience is a plus.
- Proficient in supply chain software (e.g., ERP/SAP).
- Excellent communication and creative problem-solving skills.
- Strong organizational and project management abilities.
- Communicative proficiency in English.
- Detail-oriented with strategic and analytical thinking.

## ABOUT ASIC

*Ayeeyarwaddy Seeds is part of the Myanmar Awba group and is the leading seed business in Myanmar. ASIC offers a diverse range of crops with the best available genetics and a portfolio which includes Corn, Vegetables, Sunflowers, Pulses, Oilseeds, and other field crops. Seeds are selected from the best available international varieties and are then tested selected for their suitability to Myanmar conditions.*

*ASIC is built on a strong culture of teamwork which ensures everybody can give of their best and works in an environment of constant improvement and better outcomes. Our mission is to provide quality seeds of the best possible varieties to help drive the success of Myanmar Farmers.*